

Mays Landing, NJ
August 26, 2019

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION
HELD ON AUGUST 26, 2019**

HAMILTON TOWNSHIP PUBLIC SCHOOLS
Mays Landing, New Jersey
William Davies Middle School Library

The Regular Meeting of the Hamilton Township Board of Education was called to order at 6:48 p.m. in the Michael H. Duberson Memorial Library at the Wm. Davies Middle School by Eric Aiken, Board President.

**Call
To
Order**

ROLL CALL

The following members answered roll call: Mrs. Nanci Barr, Mr. Ciambrone (arrived at 7:00 p.m.), Ms. Margaret Erickson, Mrs. Amelia Francis, Mrs. Amy Hassa, Mr. Derek Haye, Mr. James Higbee, Mrs. Barbara Kupp, and Mr. Eric Aiken.

Absent: None

Also Present: Mr. Frank Vogel, Superintendent
Mrs. Anne-Marie Fala, School Business Administrator/Board Secretary
Mr. Ray Wentz, Esquire

EXECUTIVE SESSION:

Motion by Mr. Aiken, seconded by Mrs. Hassa, to enter into Executive session:

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- Negotiations

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately 10 minutes.

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Voice Vote: All in favor (8-0-0)

The Board entered into Executive session at 6:49 p.m.

The Board resumed the regular session of the meeting at 7:00 p.m. Mr. Ciambrone entered the meeting.

Eric Aiken led the Pledge of Allegiance.

Pledge of Allegiance

Notice of Advertisement of Meeting

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Post Office, Mays Landing Post Office, Atlantic County Library, as well as all the schools of the district. A mechanical device is being used to record this meeting and this meeting is also being video-taped.

There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

Moment of silence for private reflection.

APPROVAL OF MINUTES

1. Motion by Mr. Aiken, seconded by Mrs. Hassa, to approve the regular and executive session minutes of the meeting of July 29, 2019, as per attachment Minutes-1.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken.
(9-0-0)

CORRESPONDENCE:

Mr. Vogel shared correspondence from Dr. Philip Guenther, Superintendent of Atlantic County Vocational School and certified minutes from GEHRHSD. He

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would like the members to review the correspondence and they will discuss at a later date.

PUBLIC COMMENTS

None

BOARD MEMBER COMMENTS

Mrs. Kupp noted the passing of Tom Gallagher who was a former employee of the district who worked at the Duberson School.

Mrs. Hassa noted the Board Retreat recently held and felt it was a great opportunity for the Board to have a better understanding of student language and to better understand how to support the students.

Mr. Aiken congratulated the Board for being recognized for Master Board certification. He wanted to wish everyone a great 2019-2020 school year.

It was also noted that Mrs. Hassa has been recognized as a certified Board member and Ms. Erickson will be joining her as soon as NJSBA reviews her transcripts.

SUPERINTENDENT/STAFF REPORTS

(A) Information Items

1. Dates to Remember

- a. September 2, 2019 – Labor Day – Schools Closed
- b. September 4, 5 & 6, 2019 – Staff PD
- c. September 9, 2019 – First Day for all Students
(early dismissal district wide)
- d. September 23, 2019 - Board of Education Meeting – 6:00 p.m.
(Executive Session) 7:00 p.m. (Regular Session)

(B) Registration/Transfer Statistics for the Month of July, 2019, as per attachment XI-B.

(C) After a construction update with Mr. Nelson, Mr. Vogel noted that the school will be ready for a September 9 opening. In the unlikely event school opening would need to be pushed back for any reason, everyone will be notified.

STATEMENT TO THE PUBLIC

(D) It may appear to the public that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before motions are placed on the agenda, the administration thoroughly reviews the information with the Superintendent of Schools. If the Superintendent is satisfied that motions are ready to be presented to the Board of Education, it is then referred to the appropriate Board Committee for discussion. The members of the Board Committees work with the

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Superintendent to assure that all members are fully briefed on all pertinent details and understand the motions. When the Committees are satisfied with the motions, they are then placed on the agenda for action at a public meeting.

COMMITTEES AND RECOMMENDATIONS

A. Instruction Committee (Curriculum and Policy): Chairperson: Mrs. Hassa

Motion by Mrs. Hassa seconded by Mrs. Kupp, to approve the following motions, as presented:

1. To approve the District's Organizational Chart, as per attachment Instruction-1.
2. To approve payment to Toni Capille & Charmaine Piacentino for participating in the Bridges Professional Development Workshops in August 2019 at the rate of \$24.51/hour for certificated staff as indicated in the 2016-2020 Agreement between the Hamilton Township Board of Education.

This is funded through local funds and ESSA FY 20 Title II-A fund.

3. To approve payment to Tammy Welsey & Nicholas Gabriel to provide Word Work Professional Development training (not to exceed a total of 1.5 hours each) on September 6th, as well as Laura Aleszczyk & Andrew Disque to provide Behavioral Classroom Management Professional Development training (not to exceed a total of 3 hours each) on September 6th and for all presenters to be paid at the rate of \$26.00/hour for presenting and \$31.15/hour for preparation, as indicated in the 2016-2020 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through local funds.

4. To approve payment to Ashley Winkler & Tammy Welsey for participating in the Linkit Curricular Instruction & Program Development session held in August at the rate of \$39.00/hour. This rate is the identified rate for Curriculum Development in the 2016–2020 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through local funds.

5. To approve staff members to participate in Professional Development Workshops in August (as indicated on attachment) and to be paid at the hourly rate of \$24.51 for certificated staff as indicated in the 2016-2020 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association and paraprofessionals are to be paid the hourly rate of \$15.00. This is funded through local funds and ESSA FY 19 Title I Reallocated funds, as per attachment Instruction-5.

Roll Call Vote: Eight in favor #1: Mrs. Barr, Mr. Ciambone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. Nay: Mrs. Francis.
(8-1-0)

All in favor #2 through #5: Mrs. Barr, Mr. Ciambone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (9-0-0)

Motion by Mrs. Hassa, seconded by Mrs. Kupp, to approve the following motion, as presented:

6. To approve a revised District Calendar for the 2019-2020 school year, as per attachment Instruction-6.

Roll Call Vote: All in favor: Mrs. Barr, Mr.

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Ciambrone, Ms. Erickson, Mrs. Francis,
Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs.
Kupp, and Mr. Aiken. (9-0-0)

FINANCE COMMITTEE – Chaireperson: Mrs. Kupp

Motion by Mrs. Kupp, seconded by Mrs. Hassa, to approve the following motions, as presented:

1. Report of Receipts and Expenditures in accordance with 18A:17-8 and 18A:17-9 for the month of June, 2019. The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the month of June, 2019, as per attachment Finance-1.
2. To approve the Board Secretary's Report for the period ending June 30, 2019. Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Hamilton Township Board of Education certifies that as of June 30, 2019, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as per attachment Finance-2.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (9-0-0)

The following have been included for information:

3. Interest Income for the month of June, 2019, as per attachment Finance-3.
4. Receipts for the month of June, 2019, as per attachment Finance-4.
5. Refunds for the month of June, 2019, as per attachment Finance-5.

6. Capital Reserve Interest for the month of June, 2019, as per attachment Finance-6.
7. Rental Income for the month of June, 2019, as per attachment Finance-7.
8. Miscellaneous Revenue for the month of June, 2019, as per attachment Finance-8.
9. The monthly Budget Summary Report for June, 2019, has been filed by the Board Secretary with the Hamilton Township Board of Education, as per attachment Finance-9.

Motion by Mrs. Kupp, seconded by Mrs. Barr, to approve the following motions, as presented:

10. To approve budget transfers as follows, as per attachment Finance-10:
 - 2018-2019 in the amount of \$36,799.42
 - 2019-2020 in the amount of \$263.82
11. To approve staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2019-2020 school year, as per attachment Finance -11.
12. To approve a contract between the Hamilton Township School District and Allied Document Solutions & Services (a/k/a - ads-s), for a replacement copier for the Shaner School for a term of 5 years (60 months) at the rate of \$530.53 a month, as per attachment Finance-12.
13. To approve a contract between the Hamilton Township School District and Allied Document Solutions & Services (a/k/a - ads-s), for a replacement copier for the District offices for a term of 5 years (60 months) at the rate of \$689.40 a month, as per attachment Finance-13.

14. To approve a Service Agreement between the Hamilton Township School District and Allied Document Solutions & Services (a/k/a - ads-s), for a term of 5 years (60 months) at the rate of \$1,155.00 a month, as per attachment Finance-14.
15. To renew contract/pricing with Lucca's Bakery for bread and rolls for the 2019-2020, as per attachment Finance-15.
16. To renew the agreement/pricing with South Jersey Paper Products for the 2019-2020 school year, as per attachment Finance-16.
17. To approve reimbursement for mileage allowed for employees traveling by personal automobile on official school business from \$0.31 to \$0.35, effective July 1, 2019 as per OMB Circular.
18. To approve a Tuition Contract between the Hamilton Township Board of Education (receiving District) and the Atlantic City Board of Education (sending District), for one homeless student for the 2019-2020 school year beginning September 9, 2019 through June 30, 2020, for a total cost of \$13,069.00, pro-rated.
19. To approve a revised Tuition Contract for one student with Pineland Learning Center at a cost of \$302.00 per diem for a total of 180 days for the 2019-2020 school year at a total cost of \$54,360.00, pro-rated.

(The students contract was approved on 6/24/19 in the amount of \$63,420.00, however, the student did not attend the ESY program).

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (9-0-0)

Motion by Mrs. Kupp, seconded by Ms. Erickson, to approve the following motions, as presented:

20. To approve a Memorandum of Agreement between AtlantiCare Foundation, Inc. and William Davies Middle School to implement Year 2 activities for the Whole School, Whole Community, Whole Child (WSCC) School Health NJ Pilot Project: Building and sustaining Healthy Schools for All Students commencing August 15, 2019 through June 30, 2020, as per attachment Finance-20.
21. To approve an Agreement between the Hamilton Township Board of Education and Starlight Homecare Agency, Inc., d/b/a Star Pediatric Home Care Agency to provide in-service school nursing services to the district for the period July 1, 2019 through June 30, 2020, as per attachment Finance-21.
22. To approve Change Order #1 to the Contract with Dolan Mechanical, Inc. in the amount of \$5,820.00 for additional work required for the Davies School HVAC equipment. This will increase the total contract amount from \$1,293,000.00 to \$1,298,820.00, as per attachment Finance-22.
23. To approve revised language to the Project Labor Agreement under Article 6, Section 1 entitled Management Rights:

Article 6 – Section 1
Management’s Rights

Except as expressly limited by a specific provision of this Agreement, Contractors retain full and exclusive authority for the management of their Project operations including, but not limited to: the right to direct the work force, including determination as to the number to be hired and the qualifications therefore; the promotion, transfer, layoff of its employees; or the discipline or discharge for just cause of its employees; the assignment and schedule of work; the promulgation of

reasonable Project work rules; the requirement, timing and number of employees to be utilized for overtime work; and to promote the utilization of such skilled craftpersons who reside in the jurisdiction of the BOE. No rules, customs, or practices, which limit or restrict productivity or efficiency of the individual, as determined by the Contractors and/or joint working efforts with other employees shall be permitted or observed.

(The Project Labor Agreement was previously approved on June 24, 2019.)

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (9-0-0)

Motion by Mrs. Kupp, seconded by Mrs. Barr, to approve the following motions, as presented:

24. To approve a Contract with Sign4U Interpreting Service, LLC to provide interpreting services during the 2019-2020 school year as needed, as per attachment Finance-24.
25. To accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.

Roll Call Vote: Eight in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. Abstain: Mrs. Francis. (8-0-1)

Mrs. Hassa had questions regarding Finance #23. This will be discussed again later in the meeting.

The following motion has been included for information:

26. Purchase orders issued for services, supplies and equipment as follows, as per attachment Finance-26:
- 2018-2019 school year - \$341,187.60
 - 2019-2020 school year - \$3,887,883.70

Motion by Mrs. Kupp, seconded by Mrs. Barr, to approve the following motions, as presented:

27. To approve the following bills and payroll in the total amount of \$4,061,601.66, as per attachment Finance-27.

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
10	General Fund	\$38,938.00
10	General Fund/Payroll	54,521.69
11	Current Expense	1,677,372.60
11	Current Expense/Payroll	505,305.68
20	Special Revenue	417,192.21
20	Special Revenue/Payroll	31,200.30
40	Debt Service	1,313,984.45
50	Cafeteria	8,653.58
50	Kids' Corner	12,103.63
50	Community Education	2,329.52

28. To approve payment of construction bills between Board meetings with approval of the President and Vice President.
29. To approve Building Blocks as the Districts Behavioral Consultants for the 2019-2020 school year and to authorize the execution of the Contract.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (9-0-0)

Administration Committee (Personnel and Discipline):

Chairperson: Mr. Haye

All personnel actions are being taken by the recommendation of the Superintendent.

Motion by Mr. Haye, seconded by Mrs. Barr, to approve the following motions, as presented:

1. To approve district substitutes for the 2019-2020 school year, as per attachment Administration -1.
2. To approve lateral moves for the 2019-2020 school year, as per, as per attachment Administration-2.
3. To approve Kid's Corner staff for the 2019-2020 school year, as per attachment Administration-3.
4. Accept resignations notices as follows:
(attachments):
 - a) Jennifer Christiano, Shaner Pre-School teacher dated August 8, 2019
(attachment Administration-4a)
 - b) Patricia Ricks, Hess part-time Paraprofessional dated July 30, 2019
(attachment Administration-4b)
 - c) Janell Nicoletti, Hess School part-time Paraprofessional dated August 15, 2019
(attachment Administration-4c)
 - d) Cheri Spragan, Davies School part-time Paraprofessional dated August 15, 2019
(attachment Administration-4d)
 - e) Michelle Bulvid, Shaner School part-time Paraprofessional, dated July 29, 2019
(attachment Administration-4e)
 - f) Kaylie Savannah, Shaner School part-time Paraprofessional, dated August 13, 2019
(attachment Administration-4f)
 - g) Tammy Mulino, Hess School teacher dated August 14, 2019
(attachment Administration-4g)
 - h) Andrea Harley, Hess School part-time Paraprofessional, dated August 20,

2019 (attachment Administration-4h)

- i) Melanie Sanders, Davies School teacher dated August 21, 2019 (attachment Administration-4i)
5. To rescind offers of employment as follows:
 - Abigail Erchick, Shaner, temporary full-time teacher for a maternity leave for Kristen Bowen.
 - Kelly Zweemer, Hess, temporary full-time teacher for a maternity leave for Sarah Platt.
 - Asia Rehder, Hess, temporary full-time teacher for a maternity leave for Alexis VanHorn.
 6. To approve Corrine Eng, Sign Language Interpreter on an as needed basis at the rate of \$32.80/hour.
 7. To approve district substitute rates as follows effective September 1, 2019:
 - Substitute Teacher with Teacher Certification - \$100/day
 - Substitute Teacher with Substitute Certification - \$90/day
 - Substitute Teacher Retired with 20+ years experience - \$105/day
 - Substitute Paraprofessional - \$75/day
 - Substitute Secretary - \$75/day
 - Substitute Nurse - \$200/day
 - Substitute Custodian - \$11/hour
 - Substitute Food Service Worker - \$11/hour
 8. To approve the following building transfers for the 2019-2020 school year:
 - Position Control #06.03.18 ASX for a part-time, 4 hours/day, Food Service Worker from Davies to Hess.
 - Yayah Dennis, Food Service Worker, 3.5hours/day from Shaner to Davies,

- Position Control #06.01.18 ASC.,
- Judith Crawford, Food Service Worker, 3 hours/day from Davies to Shaner, Position Control #06.03.18 ASK.
 - Laurie Derringer, Pre-school Master Teacher, from the Shaner School to the Hess School effective September 1, 2019.
 - Madeline Payne, full-time Pre-School teacher from Hess School to Shaner School – replacement for Jennifer Christiano (previously approved 7-29-19 at Hess).
 - Corrine Eng, Educational Interpreter from Davies to Hess effective September 1, 2019 (previously approved on 6/24/19 at Davies).

Roll Call Vote: Eight in favor #1: Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. Abstain: Mrs. Barr. (8-0-1)

All in favor #2 through #8: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (9-0-0)

Motion by Mr. Haye, seconded by Mrs. Barr, to approve the following motions, as presented:

9. To approve to add the following new Position Controls:
 - One Pre-School Teacher, Hess, Position Control #20.04.00 BPS
 - One Pre-School Paraprofessional, Hess, Position Control #24.04.00 BPQ
 - Grade 2 ICS Special Education Teacher, Hess, Position Control #20.04.04 BPT.
10. To approve Catherine Steffanelli as a part-time, 10 month, 27.5 hours/week Hess School Food Service Worker for the 2019-2020 school year, Food Service Guide B, Step 1, with a total annual salary of \$15,527.00, as per

attachment Administration-10.

Ms. Steffanelli is a replacement for Donna Giardina.

11. To approve Barbara Hernandez as a part-time, 10 month, 20 hours/week Hess School Food Service Worker for the 2019-2020 school year, Food Service Guide B, Step 1, with a total annual salary of \$11,292.00, as per attachment Administration-11.

Ms. Hernandez is a replacement for Samantha Hulse.

12. To approve Kristi Young as a part-time, 10 month, 29 hours/week Hess School Paraprofessional for the 2019-2020 school year, Paraprofessional Guide, Step 1, with a total annual salary of \$18,380.00, as per attachment Administration-12.

13. To approve Kimberly Civinski as a part-time, 10 month, 29 hours/week Hess School Paraprofessional for the 2019-2020 school year, Paraprofessional Guide, Step 1, with a total annual salary of \$18,380.00, as per attachment Administration-13.

14. To approve Geoffrey Belarde as a part-time, 10 month, 29 hours/week Hess School Paraprofessional for the 2019-2020 school year, Paraprofessional Guide, Step 1, with a total annual salary of \$18,380.00, as per attachment Administration-14.

Mr. Belarde is a replacement for Lucinda Boddy.

15. To approve Felicia Ingram as a part-time, 10 month, 29 hours/week Shaner School Paraprofessional for the 2019-2020 school year, Paraprofessional Guide, Step 1, with a total annual salary of \$18,380.00, as per attachment Administration-15.

16. To approve Ashley Evans as a full-time, 10 month, Hess School teacher for the period September 1, 2019 through January 3, 2020, B.A., Step 2, with a total annual salary of \$53,280.00, pro-rated, as per attachment Administration-16.

Ms. Evans is a replacement for Heather Andros who is on a maternity leave of absence.

17. To approve Kathleen Lewis as a full-time, 10 month, Hess School teacher for the 2019-2020 school year, B.A.+15, Step 1, with a total annual salary of \$54,119.00, as per attachment Administration-17.

18. To approve Jessica Langley as a full-time, 10 month, Hess School teacher for the 2019-2020 school year, B.A. Step 1, with a total annual salary of \$52,980.00, as per attachment Administration-18.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (9-0-0)

Motion by Mr. Haye, seconded by Mrs. Barr, to approve the following motions, as presented:

19. To approve Sharon West as a part-time, 10 month, 29 hours/week Shaner School Paraprofessional for the 2019-2020 school year, Paraprofessional Guide, Step 1, with a total annual salary of \$18,380.00, as per attachment Administration-19.

Ms. West is a replacement for Michelle Bulvid.

20. To approve Tyler Pokrywka as a full-time, 10 month, Davies School teacher for the 2019-2020 school year, B.A., Step 1, with a total annual salary of \$52,980.00, as per attachment Administration-20.

Mr. Pokrywka is a replacement for Gregory

Bradley.

21. To approve Deepa McCabe as a full-time, 10 month, Davies School teacher for the 2019-2020 school year, M.A., Step 3, with a total annual salary of \$57,089, as per attachment Administration-21.

Ms. McCabe is a replacement for William Horner.

22. To approve Nicholas Kershaw as a full-time, 10 month, Davies School teacher for the 2019-2020 school year, B.A., Step 1, with a total annual salary of \$52,980.00, as per attachment Administration-22.

23. To approve Erin Thompson as a full-time, 10 month, Shaner School teacher for the period September 1, 2029 through January 3, 2020, B.A., Step 1, with a total annual salary of \$52,98.00, pro-rated, as per attachment Administration-23.

Ms. Thompson is a replacement for Kristen Bowen who is on a maternity leave of absence.

24. To approve Nermin Mansour as a full-time, 10 month, Davies School Guidance Counselor for the 2019-2020 school year, M.A., Step 4, with a total annual salary of \$57,409.00, as per attachment Administration-24.

Ms. Nermin is a replacement for Michael Diorio.

25. To approve the following Leaves of Absences, as per attachments- Administration-25:
 - a) Intermittent Family Medical Leave of Absence for Dianne Valiante for the 2019-2020 school year (attachment Administration-25a).
 - b) Unpaid leave of absence for Felicia Ingram, Shaner School part-time Paraprofessional for the period September 16, 2019 through September

- 20, 2019 (attachment Administration-25b).
- c) Maternity leave of absence for Islay Flynn, part-time Hess School Paraprofessional. Mrs. Flynn is requesting to use 24 of her sick days beginning September 4, 2019 followed by 49 days of NJ Family leave beginning on October 8, 2019 with a return to work date of January 2, 2020 (attachment Administration-25c).
 - d) 5 days of a NJ Family Leave of Absence for Dymir Tatem, Shaner School Social Worker on or about September 24, 2019. Actual dates to be determined (attachment Administration-25d).
 - e) Intermittent NJ Family Leave of Absence for Tara Lyn VanSeters, part-time Shaner School Paraprofessional for the 2019-2020 school year (attachment Administration-25e).
 - f) Intermittent NJ Family Leave of Absence for Josephine Bellina, part-time Hess School Paraprofessional for the 2019-2020 school year (attachment Administration-25f)
 - g) Unpaid leave of absence for Samantha Wilson, School Psychologist for November 6th and 11th (attachment Administration-25g)
 - h) Intermittent Family Medical Leave of Absence for Lorraine Von Hess, full-time Davies School Paraprofessional for the period September 20, 2019 through December 2, 2019 (attachment Administration-25h)
26. To approve the following Mentors for the 2019-2020 school year:
- Kathryn McEvoy as a Mentor for Francis Lute
 - Laura Verzi-Aleszczyk for Nicholas Kershaw
 - Melissa Inferrera for Madeline Payne
 - Laurie Derringer for Jessica Langley

- Christy Morrison for Jessica Urban
- Alexandra DePamphilis for Erin Thompson
- Lori Bernard for Kelly Poltorak
- Gail Marie Elliott for Brynn McAnulty

27. To approve field placements for the 2019-2020 school year, as per attachment Administration-27.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (9-0-0)

Motion by Mr. Haye, seconded by Mrs. Barr, to approve the following motions, as presented:

28. To approve a building transfer for Michelle Slack, full-time Paraprofessional from Hess School to Shaner School effective September 1, 2019 for the 2019-2020 school year.

29. To approve Stockton field placements for the Fall semester, as per attachment Administration-29.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (9-0-0)

Operations Committee (Facilities and Transportation):
Chairperson: Mr. Ciambrone

None

RESOLUTIONS

None

SOLICITOR'S REPORT

Mr. Wentz announced that he was sworn in as President of the Atlantic County Bar Association on June 6, 2019.

Mr. Wentz answered a question previously raised regarding whether or not a motion could be reconsidered for vote. He noted that Robert's Rules of Order reads that a motion to

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reconsider a vote can be made by the member who voted on the prevailing side.

UNFINISHED BUSINESS

Mrs. Hassa made a motion to reconsider the vote on Finance #23, seconded by Mrs. Francis:

Mr. Aiken asked what the reason was for reopening this vote. Mrs. Hassa explained that she did not realize this motion was in the Finance vote at the time she responded yes. She also explained that she was not in agreement with the language as it stands.

Roll Call Vote: Eight in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Higbee, Mrs. Kupp, and Mr. Aiken.
Nay: Mr. Haye. (8-1-0)

Motion by Mrs. Kupp, seconded by Mrs. Barr, to approve Finance #23, as presented:

Roll Call Vote: Eight in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. Nay: Mrs. Hassa. (8-1-0)

NEW BUSINESS

None

Motion by Mr. Aiken, seconded by Mrs. Hassa, to approve the following motion, as presented:

1. To approve the District/CSA Goals for the 2019-2020 school year, as per attachment New Business-1. (with changes as noted):

Mrs. Hassa stated that this change would include to review and recommend adoptions from the NJSBA report on student achievement, as well as the gifted and talented school wide enrichment program.

Roll Call Vote: Seven in favor: Mrs. Barr, Ms. Erickson, Mrs. Francis, Mrs. Hassa (with changes), Mr. Haye, Mrs. Kupp, and Mr. Aiken. Abstain: Mr. Ciambrone and Mr. Higbee. (7-0-2)

Mays Landing, NJ
August 26, 2019

PUBLIC COMMENTS

None

ADJOURNMENT

Motion by Mr. Aiken, seconded by Mrs. Hassa, to adjourn the meeting.

The Hamilton Township Board of Education meeting adjourned at 8:01 p.m.

Anne-Marie Fala
School Business Administrator/Board Secretary